

# ShipGear for eBay

## ShipGear Minimum System Requirements

IBM PC or compatible with 500MHz Pentium or faster  
Windows XP, 2000, NT 4.0 (SP5 or higher)  
Minimum 256MB RAM  
Minimum 75MB of free hard disk space  
Internet Explorer version 6.X or higher  
MDAC 2.6 or higher  
UPS WorldShip 9.0 or 10.0

## ShipGear Requirements for eBay

Microsoft .NET Framework 2.0  
Microsoft Visual J# 2.0

## Installation

During the installation ShipGear will detect if .NET Framework 2.0 is installed. If it is not installed, the following message will be displayed:

**The ShipGear eBay interface requires .NET Framework 2.0 to be installed. You can download it for free from Microsoft.com. After exiting this message dialog, The ShipGear setup program will terminate and your internet browser will open the corresponding download page on Microsoft.com.** You will then have to download .NET Framework 2.0 and return to the installation.

If Microsoft Visual J# is not installed, ShipGear will install it for you. Follow the instructions in the wizard to complete installation. The following message will be displayed.

**Microsoft Visual J# is a tool that developers, particularly those familiar with the Java-language syntax, can use to build applications and services on the .NET Framework. Visual J# does not allow you to develop applications that run on a Java Virtual Machine; applications and services built using Visual J# will run only on the .NET Framework.**

## Initial Setup

The first time you run ShipGear, you'll perform a few basic setup steps to get things running. In the following steps, you will connect ShipGear to your eBay Seller Account and then link up UPS WorldShip®.

1. Run ShipGear Exchange.  
Select Start>Programs>ShipGear>Exchange. You can also double-click the ShipGear shortcut on your desktop. The ShipGear icon (with a red dot in the center) displays in your system tray as ShipGear initializes.

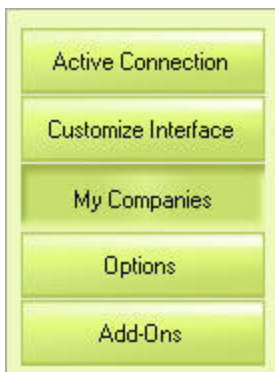


2. ShipGear Exchange opens.  
The ShipGear Email Notification Wizard pops up. From here you can choose to send emails using ShipGear eNotify or with Quantum View Notify in UPS WorldShip®. If you would like to use eNotify, follow the directions on each screen, entering the requested information into each field, and clicking Next until you reach the end. [More about the Email Notification Wizard.](#)

As you have not yet defined your eBay Seller Account to which you want to connect, you will receive a prompt saying that no eBay seller exists.



3. Click the My Companies button at the left of the ShipGear Exchange window.



4. Click Add Company.

5. At the Add New eBay User To ShipGear dialog box, type in your eBay User ID.
6. Click Create Token.

**Add New eBay User To ShipGear**

**eBay Token**  
eBay requires you to authorize ShipGear to connect to your eBay account. Create and retrieve a token for your eBay account.

1. Enter eBay User ID:

2. Create Token On eBay: [Create Token](#)

3. Retrieve Token From eBay:

1. Enter your eBay password and click Sign in Securely to access the ShipGear Authorization page.

**Sign in to eBay to use the service provided by ShipGear**

**New to eBay?** or **Already an eBay user?**

If you want to sign in, you'll need to register first.

Registration is fast and free.

Sign in if you would like to use ShipGear on eBay. By doing this, you won't have to share your eBay User ID and password with ShipGear.

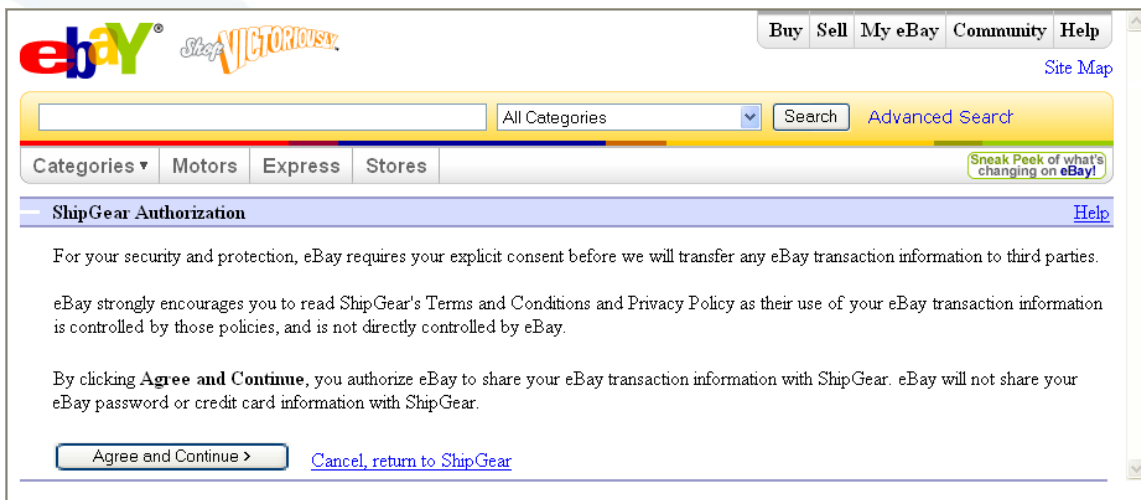
**eBay User ID**  
  
[Forgot your User ID?](#)

**Password**  
  
[Forgot your password?](#)

[Account protection tips](#) | [Having problems signing in](#)  
Be sure the Web site address you see above starts with <https://signin.sandbox.ebay.com/>

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2. Click Agree and Continue.

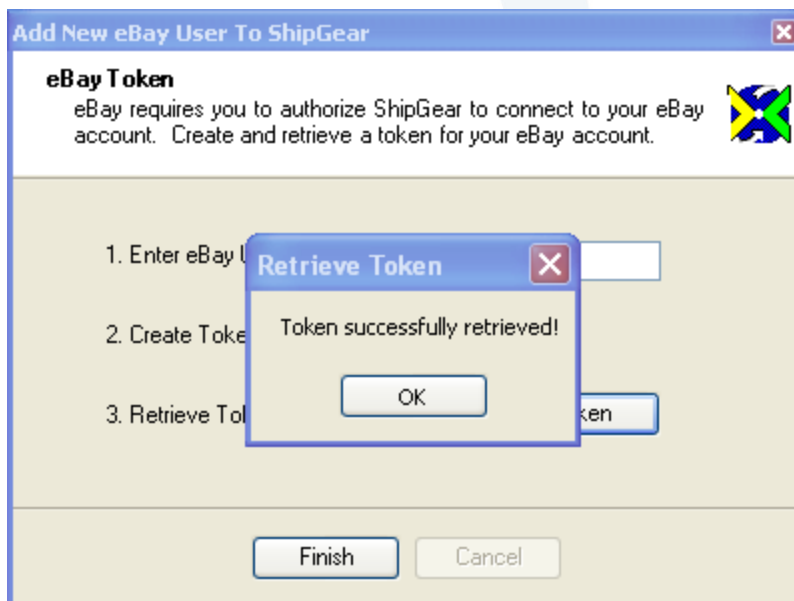
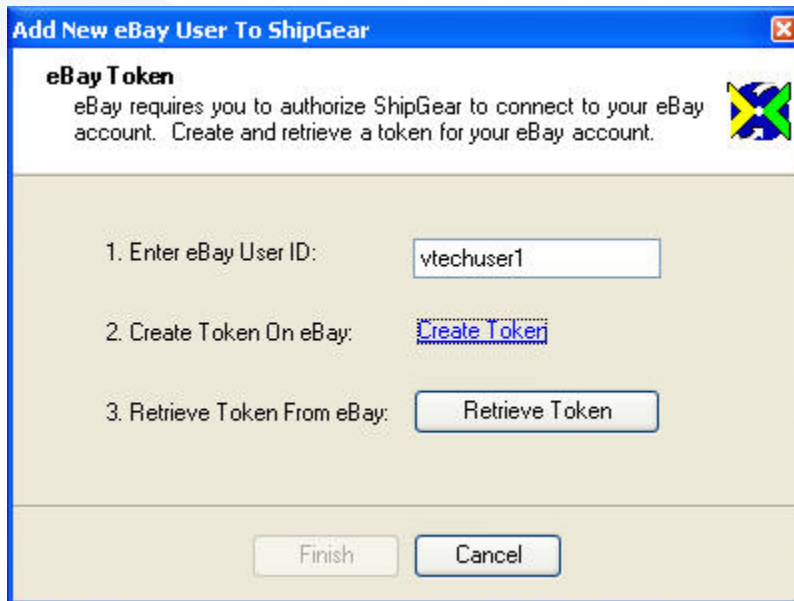


3. Click on Close Window to return to ShipGear Exchange.



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4. Click on Retrieve Token.



5. Click OK, then Finish.

Once ShipGear is connected to your eBay Seller Account, follow these steps to connect to UPS WorldShip®.

## Run ShipGear

Follow this procedure every time you open ShipGear and connect to your eBay Seller Account.

Double-Click the ShipGear icon on your desktop.

Run ShipGear Exchange. The ShipGear icon (with a red dot in the center) displays in your system tray as ShipGear initializes.



While ShipGear is initializing, it is retrieving your eBay transactions. Once the red dot changes to green, ShipGear is ready for you to start shipping.



## Connect to UPS WorldShip®

Once ShipGear has initialized, you can connect to UPS WorldShip® by following the directions below.

Run UPS WorldShip®.

From the UPS Online Connect menu, select **Keyed Import>SG2I mport**.

The Enter import key: dialog box appears. It stays open until you close it or exit WorldShip.

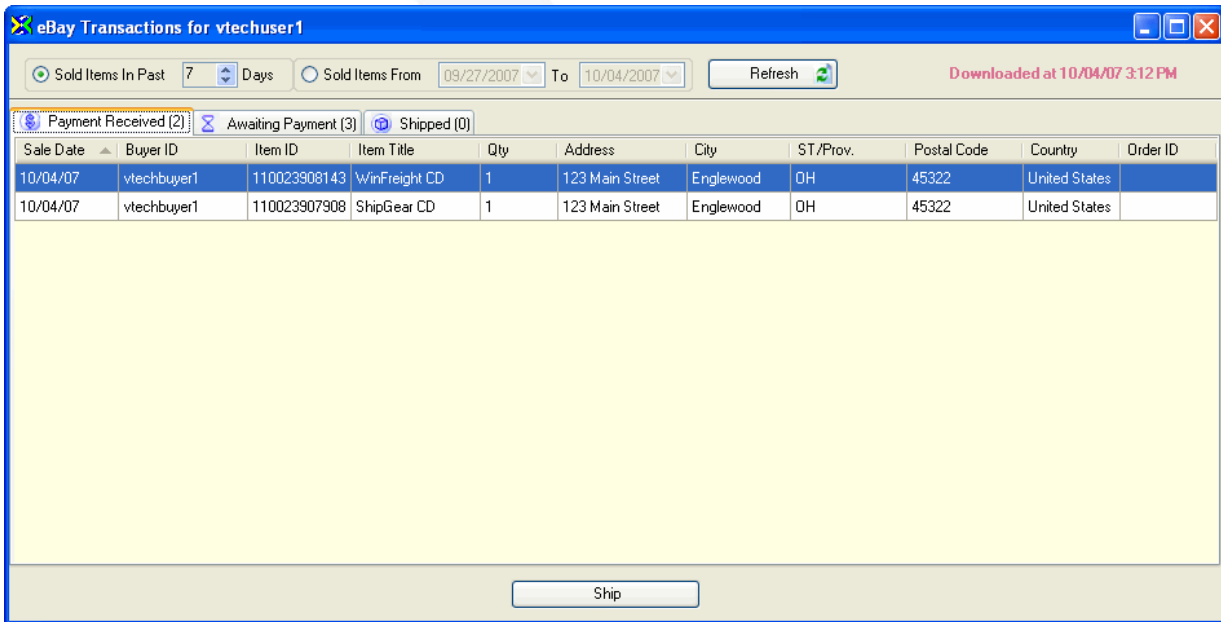


## Process Shipments

You can process shipments two ways using ShipGear. You can select items to ship from the ShipGear eBay Transaction Browser or ship each item individually by typing the eBay Item ID in the Enter import key box.

### Process 1 – Ship items using the ShipGear eBay Transaction Browser

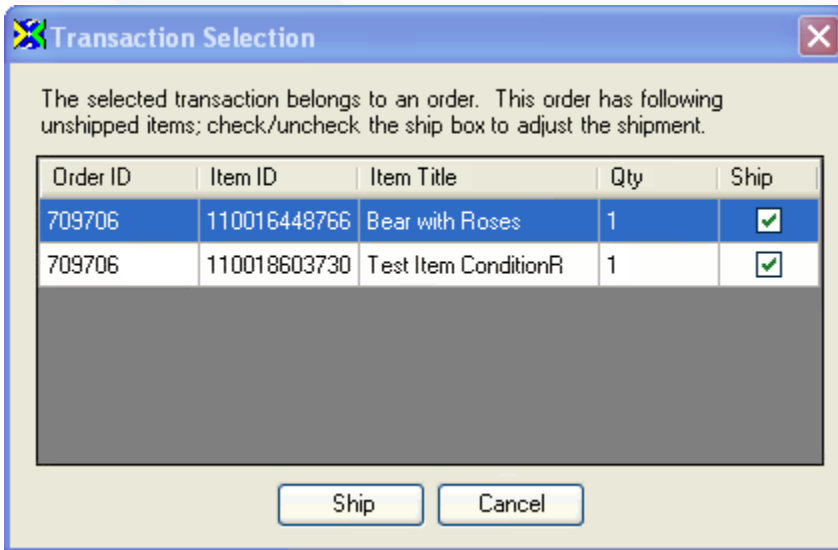
In the Enter import key box, type in a “?” and press the Enter or Tab key. Double click or select the item and click the Ship button to import the eBay transaction information into WorldShip.



[More information on the ShipGear eBay Transaction Browser](#)

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**Note: If you have multiple items shipping to the same buyer and an Order was created on eBay, the following dialog box will display allowing you to include the items in the shipment.**

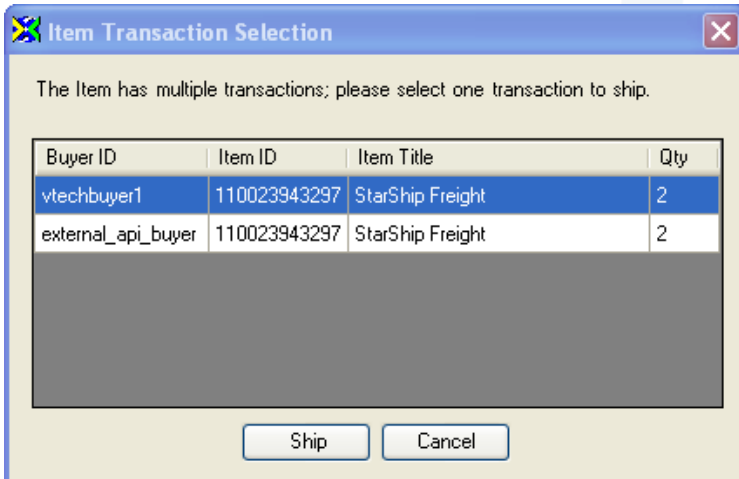


### Process 2 – Ship Items using the Item ID

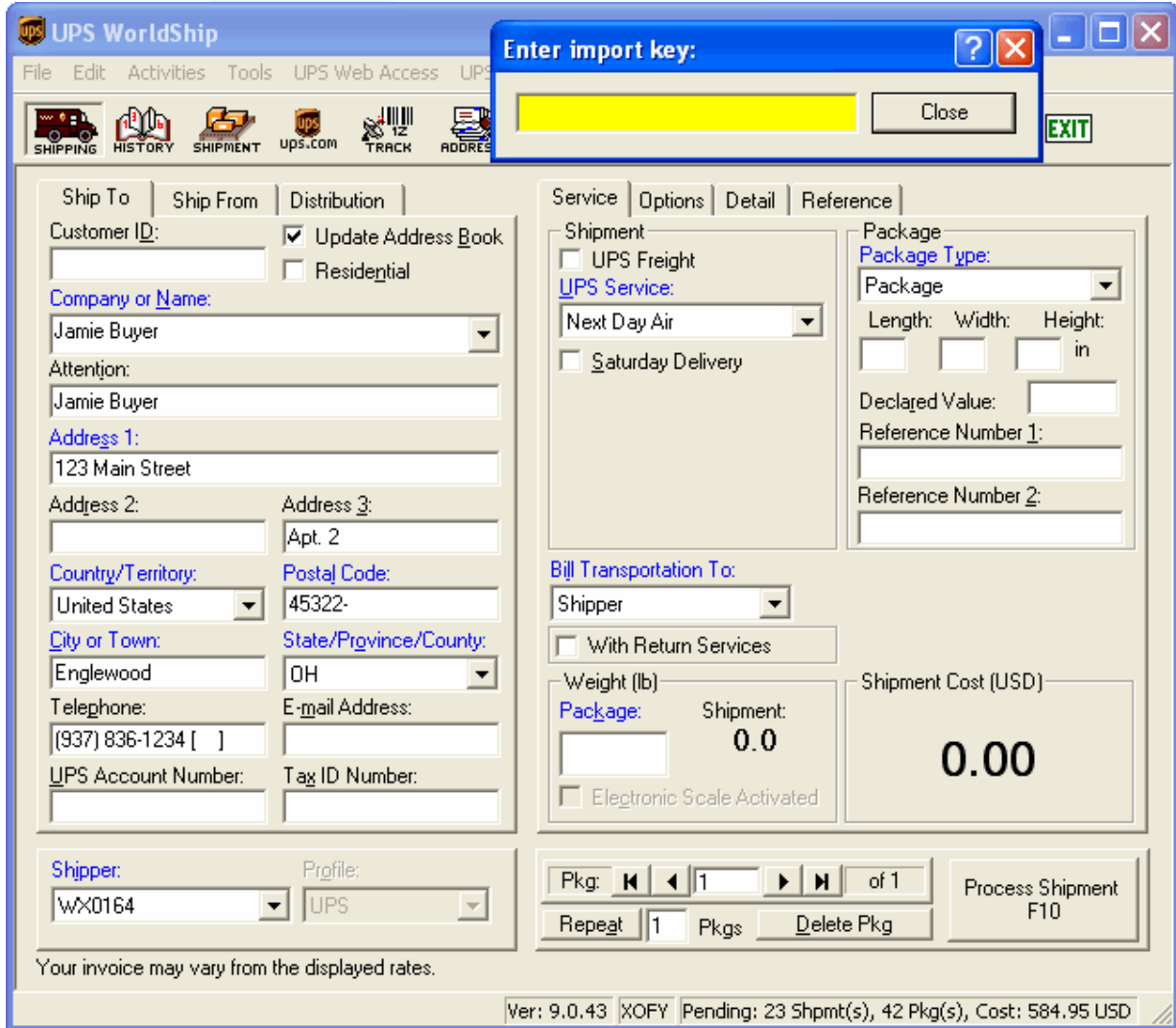
In the Enter import key box, type in your eBay Item ID and press Enter or Tab to import the eBay transaction information into WorldShip.

**Note: If you have multiple items shipping to the same buyer and an Order was created on eBay, the following dialog box will display allowing you to include the items in the shipment.**

**If you have the same item shipping to multiple buyers, the following dialog box will display allowing you to select the transaction you would like to ship.**



The information from your eBay transaction populates the WorldShip screen. Enter any other shipment information. Type in the package weight or put the package on the scale. If there is more than one package in the shipment, go to the next package by clicking on the single arrow button in WorldShip and repeat this step for each package in the shipment.



Click Process Shipment or press F10.

Once the shipment is processed, ShipGear will automatically mark the transaction in eBay as Shipped.

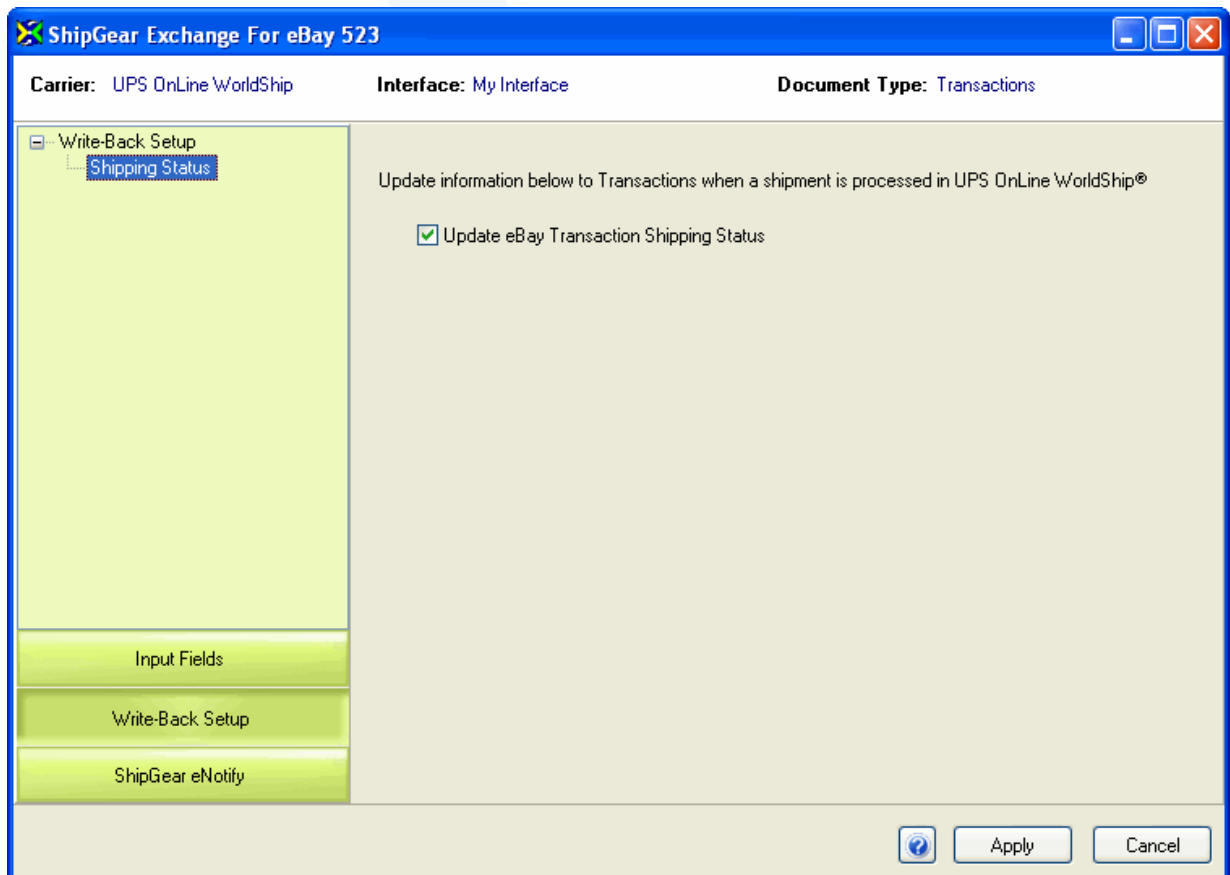


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## Write Back Setup

ShipGear's default interface allows you to update your eBay transaction shipping status once the item has been shipped. To disable this setting:

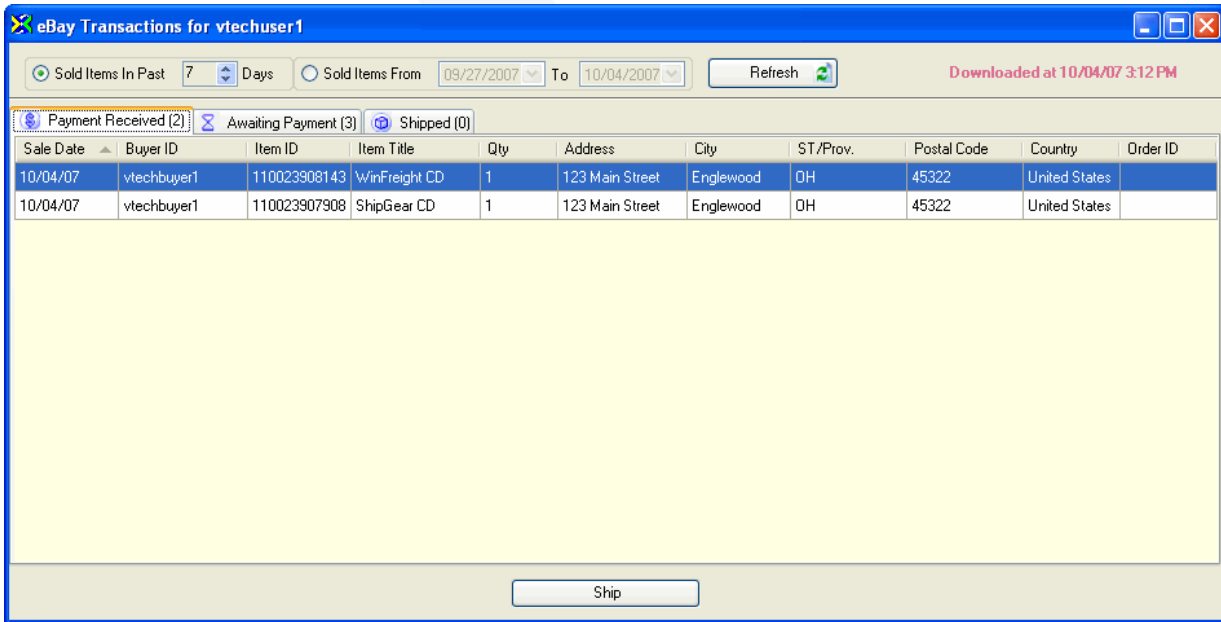
1. In the ShipGear Exchange window, click the Customize Interface button.
2. Click on Transactions.
3. In the bottom left corner of the Edit Interface window, select Write-Back Setup.
4. Under Write-Back Setup, select Shipping Status.
5. Uncheck the Update eBay Transaction Shipping Status box.



## ShipGear eBay Transaction Browser

The ShipGear eBay Transaction Browser offers detailed view of your eBay transactions. By default, ShipGear will download items sold within the last 7 days. The maximum number of days to view sold items is 30. You can also choose to view your eBay transactions within a selected date range by selecting the Sold Items From radio button. Once the selected date range is set, click the Refresh button to retrieve your updated transaction list.

**Note: This date range is an eBay transaction modified date range and may differ from what is listed on your eBay sold item list.**



Sale Date	Buyer ID	Item ID	Item Title	Qty	Address	City	ST/Prov.	Postal Code	Country	Order ID
10/04/07	vtechbuyer1	110023908143	WinFreight CD	1	123 Main Street	Englewood	OH	45322	United States	
10/04/07	vtechbuyer1	110023907908	ShipGear CD	1	123 Main Street	Englewood	OH	45322	United States	

More information:

[ShipGear Exchange Help](#)

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